



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : SUNTAWOOD HOME AND OFFICE INC.
 Address : Unit C & D, 2nd Floor, Blk 1 Lot 7, Ma. Luisa, Subd. Zabarte Rd. Brgy.177, Dist.1, Caloocan City

P.O. No. : 22-12-2214
 Date : 02 DECEMBER 2022
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office - Delivery Term : 30 Calendar Days But Not to Exceed Dec. 31,2
 Date of Delivery : - Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	PCS	8	gang chair 6 seaters, CHINA - Stainless steel - Powder coated - Seat thickness: 1.6mm - Beam thickness: 2mm - Width per seat: 52 - Seat back height: 310mm - Seater height: 430mm - Total height: 3150mm - Seater height: 450mm	25,000.00	200,000.00
2	PCS	50	Computer Table with cable hole & key board drawer, CHINA - with chair - office desk with 3 side drawers - 100x60cm - Melamine laminated desk - High scratch resistance - Dimension : atleast 50 inches (W) x atleast 30 inches (H) x atleast 25 inches (L)	4,000.00	200,000.00


Control No. **4123** SUBTOTAL : **Php 400,000.00**

Total Amount in Words *Four Hundred Thousand Pesos Only.*


In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :


GEMMA T. PENITON
 (Signature over printed name of Supplier)
12-21-22
 Date

VICTOR MA. REGIS N. SOTTO
 (Authorized Official)
 City Mayor

Requisitioning Office/Dept. : <p style="text-align: center;"> JOSEPH R. PANALIGAN, MD, MHA (Authorized Official)</p>	Funds Available : <p style="text-align: center;">JUVY A. CUENCO Chief Accountant</p>	Amount : _____ OBR No. : _____
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Agency Name

Supplier : **SUNTAWOOD HOME AND OFFICE INC.**
 Address : Unit C & D, 2nd Floor, Blk 1 Lot 7, Ma. Luisa, Subd. Zabarte Rd. Brgy.177, Dist.1, Caloocan City

P.O. No. : 22-12-2214
 Date : 02 DECEMBER 2022
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office - Delivery Term : 30 Calendar Days But Not to Exceed Dec. 31,2
 Date of Delivery : - Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
3	PCS	5	bed side table, CHINA - Side tables for beds side board Hospital bed side table an adjustable table with min. height 29 inches and max - Max height 41 inches - Length is 30 inches and width 15 inches - Stainless made - Dimension : atleast 30 inches (L) x atleast 15 inches (W) x atleast 41 inches (H)	3,000.00	15,000.00
4	PCS	10	WIDE FILLING CABINET 2 DRAWERS, CHINA - Metal - dimension : atleast 900 (W) x atleast 45 (D) x atleast 103 (H) cm - Goose type handles - centralized locking system - interior divider - light gray color - 2 drawers - powdered coated metal - 22 gauge	5,000.00	50,000.00

Control No. **4123** SUBTOTAL : **Php 465,000.00**

Total Amount in Words *Four Hundred Sixty-five Thousand Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :

GEMMA T. PENITON
(Signature over printed name of Supplier)
12-21-22
 Date

VICTOR MA. REGIS N. SOTTO
(Authorized Official)
 City Mayor

Requisitioning Office/Dept. : <div style="text-align: center;"> JOSEPH R. PANALIGAN, MD, MHA <i>(Authorized Official)</i> </div>	Funds Available : <div style="text-align: center;"> JUVY A. CUENCO <i>Chief Accountant</i> </div>	Amount : _____ OBR No. : _____
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PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : **SUNTAWOOD HOME AND OFFICE INC.**
 Address : **Unit C & D, 2nd Floor, Blk 1 Lot 7, Ma. Luisa, Subd. Zabarte Rd. Brgy.177, Dist.1, Caloocan City**

P.O. No. : **22-12-2214**
 Date : **02 DECEMBER 2022**
 Mode of Procurement: **SMALL VALUE PROCUREMENT**

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **Central Supply Office -** Delivery Term : **30 Calendar Days But Not to Exceed Dec. 31,2**
 Date of Delivery :- Payment Term : **within 45 days upon completion of delivery**

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
5	PCS	2	STEP LADDER 5 STEP - Alluminium alloy - 5 steps - sing slide - H 1m- 3m, W 7 kilo	10,000.00	20,000.00
6	PCS	75	OFFICE TABLE WITH DRAWER, - with 2 drawer - with lock - Standard size	5,000.00	375,000.00
7	PCS	14	HEAVY DUTY FOLDING TABLE, CHINA - 6ft or folding in half table - Color: White - Stell resistance grade table - weight rating : atleast 1000lbs - Dimension : atleast 76.2 (W) x atleast 94.1cm (L) x 87cm (H) ***** <i>Nothing Follows</i> *****	7,800.00	109,200.00

FOR THE USE OF CITY HEALTH DEPARTMENT for the use of City Health Office

Control No. **4123** GRAND TOTAL : **Php 969,200.00**

Total Amount in Words *Nine Hundred Sixty-nine Thousand Two Hundred Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :

GEMMA T. PENITON
 (Signature over printed name of Supplier)

 Date *12-21-22*

VICTOR MA. REGIS N. SOTTO
 (Authorized Official)
 City Mayor

Requisitioning Office/Dept. :

JOSEPH R. PANALIGAN, MD, MHA
 (Authorized Official)

Funds Available :

JUVY A. GUENCO
 Chief Accountant

Amount : *₱ 969,200.-*
 OBR No. : *100-2022-11-*
0514-4411